

FAMILIARISATION PROGRAMMES
FOR
INDEPENDENT DIRECTORS
2024-25

D. Debi Bhowmik



FAMILIARISATION PROGRAMMES FOR INDEPENDENT DIRECTORS

Preamble

Regulation 25 of the Listing Regulations inter-alia stipulates that the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

Overview of the Familiarization process

All Independent Directors are aware and further updated about their roles, rights, responsibilities in the Company. A Directors' kit containing information about the Company, Memorandum and Articles of Association, Annual Reports for previous 2 years, extract of Listing Regulations containing powers, roles and responsibilities of the Board and various Committees, various Codes and Policies, latest financial results, etc. is handed over to the new director.

Operational and financial information of the Company are shared with the directors on their appointment to familiarize them with the business and regulatory environment in which the Company operates.

Periodic presentations are made at the Board and Board Committee Meetings, on business and performance updates of the Company, global business environment, business strategy and risks involved. Updates on relevant statutory changes are presented to the Board and Board Committees.

Each director of the Company has complete access to any information relating to the Company. Independent Directors have the freedom to interact with the Company's management. They are given all the documents sought by them for enabling a good understanding of the Company, its various operations and the industry segments of which it is a part. Further, they meet without the presence of the Company's Management Personnel to discuss matters pertaining to the Company's affairs and put forth their combined views to the Management.



Devs Bawa

MUNJAL SHOWA

DETAILS OF FAMILIARIZATION PROGRAM

DATE OF PROGRAMME	NAME OF INDEPENDENT DIRECTOR WHO ATTENDED THE PROGRAMME	Duration	AREAS COVERED
May 29, 2024	Mrs. Kavita Venugopal Mrs. Neetika Batra	30 Minutes	Related Party Transaction
August 12, 2024	Mrs. Kavita Venugopal Mrs. Neetika Batra	30 Minutes	Corporate Governance
November 11, 2024	Mrs. Kavita Venugopal Mrs. Neetika Batra Mr. Ashok Kumar Munjal	1 Hour	Presentation on Investor Education Protection Funds (unclaimed dividend payment)
February 06, 2025	Mrs. Kavita Venugopal Mrs. Neetika Batra Mr. Ashok Kumar Munjal	1 Hour	Changes in SEBI Listing Obligation and disclosure Requirement Regulations 2015.

DETAILS OF FAMILIARISATION PROGRAM ATTENDED BY INDEPENDENT DIRECTORS

Name of Directors	Financial Year 2024-25	
	No. of Hour	No. of programs
Mr. Ashok Kumar Munjal	2	2
Mrs. Kavita Venugopal	3	4
*Mrs. Neetika Batra	3	4

*Appointed as Independent Director w.e.f. 01.04.2024



Neel Bawel

